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Product Data Sheet Download

Mitrefinch Skills Matrix

Enhanced resource planning functionality

Mitrefinch Skills Matrix is an easy-to-use tool available as part of the Time and Attendance system that assists with the management, control and monitoring of skills levels within your organization.

The application clearly displays all current team members and the skills that have been assigned to them.

When used in conjunction with the Future Work Planner and Group Rules within the System, the Mitrefinch Skills Matrix allows managers to plan workforce availability based on staff skills.

Real-time onsite lists

Skills can also be linked to the real-time Onsite List, enabling managers or supervisors to clearly see who is onsite at a given time.

More and more organisations are using this functionality to improve their Workplace Health and Safety procedures.

In the event of an onsite emergency, managers can quickly pull a report of available employees with particular Health and Safety accreditations e.g. Health and Safety Officer.

Link to training records

Within the Time and Attendance system you can also link the Mitrefinch Skills Matrix to employee training records. When you click on a skill it will take you through to the associated training panel, where you can view, add or edit training records accordingly

Set notifications and reminders when certifications are due to expire, enabling you to organize training in advance.